

Standard Invitation to Bidders

TELEPHONE: DIRECT 041 – 504376

GENERAL 041 – 504338

FAX NO. 256 –41-504760

E-MAIL: info@butabikahospital.go.ug



BUTABIKA HOSPITAL

P. O. BOX 7017

KAMPALA, UGANDA

THE REPUBLIC OF UGANDA

IN ANY CORRESPONDENCE ON

THIS SUBJECT PLEASE QUOTE.....

8th June, 2021

Hire of Premises for Catering Services and Kiosks - BH/SRVCS/2020-21/00094

1. Butabika National Referral Mental Hospital intends to rent out premises **for Catering Services and Kiosks.**
2. The Entity invites sealed bids from eligible bidders for the provision of the above non consultancy services.
3. Bidding will be conducted in accordance with the open domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:00am -5:00pm.**
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **Ugx 50,000.**
6. **Bids must be delivered to the address below at 8(c) at or before 6th July, 2021 at 3:00pm. All bids must be accompanied by a bid securing declaration. Bid securing declarations must be valid until 28th January, 2022. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at 3:05pm on 6th July, 2021**
7. There shall be a pre – bid meeting/ site visit at **The procurement and Disposal Board Room as the meeting point on 24th June, 2021 at 11:00am** on the dates indicated in the proposed

schedule in this notice.

8. (a) Documents may be inspected at: **The procurement and Disposal Board Room**
- (b) Documents will be issued from: **The procurement and Disposal Board Room**
- (c) Bids must be delivered to: **The procurement and Disposal Board Room**
- (d) Address of Bid Opening: **The procurement and Disposal Board Room** [

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	8 th June, 2021
b. Pre-bid meeting/ Site visits where applicable	24 th June, 2021
c. Bid closing date	6 th July, 2021
d. Evaluation process	21 st July, 2021
e. Display and communication of best evaluated bidder notice	4 th August, 2021
f. Contract Signature	11 th August, 2021

Dr Nakku Juliet
Executive Director